

# Board of Elections

## Printable Request for Access to Public Records

**Instructions: All persons submitting a request to access public records must complete the following:**

\* indicates a required field

\*Name

\*Address

\*City

\*State

\*Zip

Day Phone

\*E-mail

\*Date:  \*Applicant Signature:

Does Applicant apply on own behalf?  Yes  No

If **No**, name and address of person or organization on whose behalf applicant is acting.

Name

Address

City

State

Zip

Please list the records, determinations, minutes, rules or other documents you wish to examine or have copied. (Photocopy charge: \$.25 per page, prepaid).

Hello,

I'm requesting several things relating to the software used to manage elections in New York State, and the data this software produces.

What I am requesting is:

- 1) A copy of all contracts for software and machinery currently used to manage elections in New York State.
- 2) A copy of all instruction manuals for software and machinery currently used to manage elections in New York State.
- 3) A copy of all non-private election data from software currently used to manage elections in New York State, or used to manage elections in New York State in any year from 1994 to the present. By "election data", I mean information in its original, database format as produced or exported by the software that was used to manage elections in New York State at the time of the election. For example, this can include (but is not limited to) spreadsheets or database files, but would not include PDF renditions of this information.

If you expect the cost of supplying this information to exceed 50 dollars, before proceeding with the request, please contact me with the expected cost and a detailed justification of the expenses.

I am not requesting paper versions of any of this information. I am only requesting digital material. If the material is too large to feasibly e-mail, please contact me so that we can arrange effective digital transmission of the material.

Thank you,

Eric Mill